

## McCreary Centre Society

Job title: **Youth Research & Engagement Coordinator**

Reports to: Executive Director, Director of Community Engagement	Supervisory responsibilities: Support practicum students and Youth Research Academy participants as needed
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Hours of work: 37.5 hrs per week – will include occasional evenings and weekends	Salaried /Hourly: Hourly
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Term: Initial term to March 2025	Location: This position is based at McCreary's office at 3552 East Hastings Street, Vancouver, BC and will require travel within British Columbia
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Primary role: Support McCreary's work to effectively complete youth engagement projects.
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<p>Job roles and responsibilities:</p> <ul style="list-style-type: none"><li>• Support data collection, analysis and report preparation for youth-engaged research projects.</li><li>• Support current McCreary youth groups including facilitating training sessions with the Youth Research Academy.</li><li>• Coordinate, facilitate and document focus groups and interviews with diverse groups of youth, including youth considered 'difficult to reach.'</li><li>• Share research findings with youth and support them to develop projects to address those findings.</li><li>• Assist in the completion and dissemination of research reports and youth-friendly documents.</li><li>• Mentor and support practicum students, and YRA as needed.</li><li>• Any other research and youth engagement duties as required.</li></ul>
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Job qualifications/requirements:

- A minimum of two years experience working with marginalized youth in a trauma-informed way
- Experience facilitating focus groups and conducting interviews with vulnerable populations
- Post secondary education in a health science or social science field
- Knowledge of quantitative and qualitative research methods
- Experience preparing reports and other dissemination materials for youth and community audiences
- Committed to Truth and Reconciliation
- Able to work independently and as part of a team
- Strong facilitation and interview skills
- Awareness of needs of diverse youth populations and communities
- Excellent verbal and written communication skills
- Basic computer skills
- Organized, flexible, and adaptable

Other requirements:

- Valid driver's license: Yes
- Access to vehicle: No
- Criminal record check: Yes
- First Aid certification: Yes